

## **Notice of Email Confidentiality**

It is important to be aware that email communication can be relatively easily accessed by unauthorized people and hence can compromise the privacy and confidentiality of such communication. Emails, in particular, are vulnerable to such unauthorized access due to the fact that servers have unlimited and direct access to all emails that go through them. If you use an email address connected to your workplace or other people, the risk to compromising your privacy and confidentiality increases. It is important that you be aware that emails are part of your medical record. Unencrypted emails are even more vulnerable to unauthorized access. Please notify me if you decide to avoid or limit in any way the use of email. I will use email to schedule appointments. Please do not use email for emergencies. I check emails frequently, but I may not check them daily, particularly if I am out of town, it is outside of business hours, the weekend, or a holiday. My preferred mode of communication is a phone call or voice mail.

If you contact me or communicate with me through email, you are hereby giving you consent for a response by email, understanding that I have taken efforts to encrypt my email, but you recognize even if encrypted there still may be a security risk to you that threatens your confidentiality. For example, devices get lost and hacked. I welcome communicating by telephone. Please inform me of your preference and contact me through your preferred method.